

SARVA SHIKSHA ABHYAN AUTHORITY, PUNJAB

Travelling Allowance Bill for Officer/Official Deputation/Contractual Employees

Name:

Designation:

Pay :

Grade:-

[illegible]

Amount of incidental Charges	Col. (9) Rs.....
Railway Fare	Col. (10) Rs.....
Air Fare	Col. (11) Rs.....
Bus Fare/Taxi Bill/Own Car	Col. (13) Rs.
Kms @6	
Hotel Accomodation Charges	Col. (14) Rs.....
Daily Allowance..... half daily	Col. (15) Rs.....
	Total Rs
Less Advance if Any	Rs.....
Net Amount Due	Rs.....
Net Amount Due to Employee (in words) One thousand nine hundred and twenty only	

Certified that I have actually travelled in Class or Accomodation to which I was entitled except in case ofwhen I travelled inClass.

Signature of Claimant

I have satisfied myself that journeys haltfilled for this bill are in accordance with the pproved tour programme and are reasonable in the interest of work for which they are performes.

Signature of Controlling Officer

Certified that the TA Bill has been checked and found correct Rs.....

Checked by

Sanctioned for Rs.....Only

Sanctioned Authority)